



PMP® Exam Preparation Course (Fourth Edition)

Class Length: 5 days

A Complete Learning Solution

Passing the PMP exam requires effort, and The PMP Exam Prep course gives you the knowledge needed to successfully pass the exam and shows where and how to best focus your efforts in preparing for the exam.

- Proven success as evidenced by our 100% pass rate for the new and more difficult exam. This success rate is unmatched in the Industry.
- You receive an in-depth PMP manual and study guide, sharing techniques and approaches used by others who have successfully passed the exam.
- You receive the full 35 contact hours to satisfy PMI's project management education requirement in order to sit for the exam.
- You write over 500 sample questions to give you practice applying your knowledge and tackling the tricky wording typically found on the real exam.

Who Should Attend?

PMP® Candidates, Project Managers, Program Managers, Project Engineers, Project Team Members, Individuals interested in Project Management as a career choice

This course will cover each of the nine knowledge areas, plus the Professional Responsibility process area and the five-process groups covered in Project Management Institute's PMBOK® Guide, Fourth Edition. Through lectures, practice exams, and practical exercises, participants will focus on key concepts, terms, and principles necessary for successfully passing the PMP exam. In addition, participants will become familiar with the format of the exam.

Introduction

- 1.1 Purpose of the PMBOK Guide
- 1.2 What is a Project?
- 1.3 What is Project Management?
- 1.4 The PMBOK GUIDE Structure
- 1.5 Areas of Expertise
- 1.6 Project Management Context

Project Life Cycle and Organization

- 2.1 The Project Life Cycle
- 2.2 Project Stakeholders
- 2.3 Organizational Influences

The Standard for Project Management of a Project Project Management Processes for a Project

- 3.1 Project Management Processes
- 3.2 Project management Process Groups
- 3.3 Process Interactions
- 3.4 Project Management Process Mapping

The Project Management Knowledge Areas

- Introduction
- Process Flow Diagrams
- Major Projects Documents

Project Cost Management

- 7.1 Cost Estimating
- 7.2 Cost Budgeting
- 7.3 Cost Control

Project Quality Management

- 8.1 Quality Planning
- 8.2 Perform Quality Assurance
- 8.3 Perform Quality Control

Project Human Resource Management

- 9.1 Human Resource Planning
- 9.2 Acquire Project Team
- 9.3 Develop Project Team
- 9.4 Manage Project Team

Project Communications Management

- 10.1 Communications Planning
- 10.2 Information Distribution
- 10.3 Performance Reporting
- 10.4 Manage Stakeholders

Project Risk Management

- 11.1 Risk Management Planning
- 11.2 Risk Identification
- 11.3 Qualitative Risk Analysis
- 11.4 Quantitative Risk Analysis

PMP® Exam Information and Study Hints

- Certification Requirements
- PMP Exam Format
- Fees
- Study Hints
- Practice Tests

Additional Knowledge not in PMBOK®

- Conflict Management Methods
- Power and Influence Factors
- Motivation and Team Building
- Delegating Effectively

If you would like information on how to apply for the exam and details about the process please email us at training@mirren-services.com for a PMP white paper.

Visit www.mirren-services.com, Email: training@mirren-services.com for more information.



Project Integration Management

- 4.1 Develop Project Charter
- 4.2 Develop Preliminary Project Scope Statement
- 4.3 Develop Project Management Plan
- 4.4 Direct and Manage Project Execution
- 4.5 Monitor and Control Project Work
- 4.6 Integrated Change Control
- 4.7 Close Project

Project Scope Management

- 5.1 Scope Planning
- 5.2 Scope Definition
- 5.3 Create WBS
- 5.4 Scope Verification
- 5.5 Scope Control

Project Time Management

- 6.1 Activity Definition
- 6.2 Activity Sequencing
- 6.3 Activity Resource Estimating
- 6.4 Activity Duration Estimating
- 6.5 Schedule Development
- 6.6 Schedule Control

- 11.5 Risk Response Planning
- 11.6 Risk Monitoring and Control

Project Procurement Management

- 12.1 Plan Purchase and Acquisitions
- 12.2 Plan Contracting
- 12.3 Request Seller Responses
- 12.4 Select Sellers
- 12.5 Contract Administration
- 12.6 Contract Closure

Professional Responsibility

- PMP Code of Professional Conduct
- Sample Professional Responsibility